

DATE: 5.4.72

TO: Mr. Proctor

FROM:

SUBJECT: How to Set Up a Panel

REMARKS:

Per instructions, I talked to Usually DD/S&T sends out their invitations to prospective panel members ~~under~~ the Director's signature. Panel members are paid at the top of the consultant pay* scale plus allowances for transportation and quarters.

When you have decided on your panel we can prepare the letters for the DCI's signature. At that time we probably should give the invitees some idea as to how frequently their services would be required and a determination as to the chairman should be made first.

\$127.99 per day

*panel members also require
consultant contracts*

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